



Minutes of the Music City Executive Airport Authority
 Meeting held at the Music City Executive Airport
 March 28, 2022 at 5:30 PM

1. The Chairman called the meeting to order at 5:30 PM. The Authority met at MCEA.

2. Roll call as indicated below:

	Present	Zoom	Absent
Mr. Abbott	X		
Mr. Brown	X		
Mr. Cavin	X		
Ms. Casey	X		
Mr. Dickerson	X		
Mr. Drayton	X		
Mr. Harris			X
Mr. Sheppard			X
Ms. Taylor	X		
Mr. Williams	X		

3. Invocation: Mr. Brown provided the invocation.

4. Approval of Consent Agenda: Mr. Drayton made a motion that we approve the consent agenda. The motion was seconded by Mr. Dickerson. The Authority approved the motion unanimously.

5. Public Recognition:

- a) Steve Alvarez
- b) Kevin McCutcheon
- c) George Phillips

6. Program Updates:

- A. Mid Field water project -waiting on meter and meter housing units and not a complete set—all ordered and will be shipped March 30—contractor to complete beginning April 4th and complete April 18th
- B. Submission of FAA Terminal Application for A&D –notice of funding opportunity and submitted –waiting on response—per fiscal year—resubmit next fiscal year
- C. Wildlife Fence Phase II-eta completion June 30th 2022

7. Old Business:

- A. New Authority Membership: List of board members-terms, regulations-upcoming vacancies.

8. New Business:

- A. Mid America and Flight Solutions Sub Lease and Fuel Services Agreement: AC committee brings a motion (see attached). MCEAA approves unanimously, and Chairman Brown signed contract.
- B. Forward Sumner Membership: AC committee brings a motion (see attached). MCEAA approves unanimously.
- C. MCEA Marketing Video: AC committee brings a motion (see attached). MCEAA approves unanimously.
- D. Amend of MCEA Annual Budget: AC committee brings a motion (see attached). MCEAA approves unanimously.

9. Closing comments from Board Chairman: Things change and the MCEA is changing and we are ready to make those changes and commit to achieving the goals of the MCEA. Address the opportunities that are happening in our community. The AA is responsible for making this happen.

10. Closing comments from Board Members: None

Guest Steve Alvarez commented the airport encompasses the "Spirit of Sumner County"

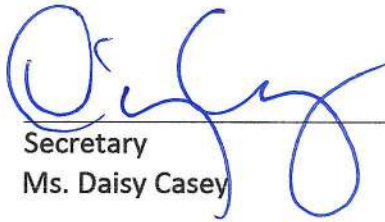
11. Adjournment

- A. Mr. Abbott made a motion to adjourn the MCEAA meeting. Mr. Williams seconded the motion. The Authority approved the motion unanimously. The MCEAA meeting adjourned at 6:07 PM.

- **The next scheduled MCEAA Meeting will be April 25th, 2022**



Chairman
Mr. Doug Brown



Secretary
Ms. Daisy Casey

Subject: Mid-America/Flight Solutions

Discussion: Flight Solutions, owner of hanger A-2 has submitted a request to Sublease said hanger to Mid-America Inc and also enter into a Fuel Services Agreement. MCEAA Legal counsel has reviewed the Sublease with legal representatives of both entities and concurs with final wording of the documents.

Motion: Mr. Chairman, on behalf of the Admin Committee, I make a motion that the Authority approve the Sublease and Fuel Services Agreement between Flight Solutions and Mid-America.

Subject: Membership in Forward Sumner

Discussion: Forward Sumner is Sumner County's Economic and Workforce Development organization. They are a public-private partnership that advocates for sustainable economic growth, transportation, and education.

The Chairman, Don Drayton and I have participated in several events where the future of MCEAA has been front and center. Forward Sumner is made up of the movers and shakers throughout Sumner County and the AC feels our participation will be very helpful to the future of MCEAA.

Motion: Mr. Chairman, on behalf of the Admin Committee, I make a motion that the Authority become a member of Forward Sumner at an annual cost of \$1,300.00 which includes support of the Sumner County Schools, Career and Technical Education program.

Subject: MCEA Marketing Video

Discussion: After researching the best way to communicate the vision of MCEAA's future to influencers including the justification for the new Admin and Departure Terminal is through social media. After research we have found a qualified professional videographer who will produce a 3-5-minute video for \$3,500.

Motion: Mr. Chairman, on behalf of the Admin Committee, I make a motion that the Authority hire Elizabeth Sutor Video for \$3,500 to make a 3-5-minute professional video for the purposes of marketing MCEAA's growth and need for an Admin and Departure Terminal.

Subject: Amend the MCEA Annual Operation Budget

Discussion: The AC constantly monitors the Airport Managers Annual Budget. Given the increase in Legal and Professional, as well as Tuition and Conferences costs for 21/22 we need to adjust those budget targets. We remain within our overall Budget projections but need to adjust these sub-category lines.

Motion: Mr. Chairman, on behalf of the Admin Committee, I make a motion that the MCEAA increase the Legal and Professional Budget Line from \$10,000.00 to \$15,000.00 and the Tuition and Conferences Budget Line from \$1,300.00 to \$2,500.00.