



Minutes of the Music City Executive Airport Authority
 Meeting held at the Music City Executive Airport and Via Zoom
 SEPT. 28, 2020
 5:30 PM

1. The Chairman called the meeting to order at 5:30 PM. The Authority met at MCEA with some members connecting via Zoom.

A. Roll call as indicated below:

	Present	Zoom	Absent
Abbott		X	
Brown		X	
Cavin			X
Dickerson		X	
Drayton	X		
Lynch	X		
Patterson	X		
Taylor	X		
Williams	X		
Sheppard			X

- B. The Chairman asked Mr. Brown to provide the invocation.
 - C. Mr. Williams made a motion that we approve the consent agenda. The motion was seconded by Mr. Taylor. The Authority approved the motion unanimously.
2. **Public Recognition:**
 - A. Dorothy Scobey addressed the board from F.H. Design. They have done remodeling projects at Tune Airport as well as BNA. Referenced possibility of an opportunity of designing or giving input on our new terminal building.
3. **Chairman's Report:**
4. **Old Business:**
 - A. Went over the 60% layout plan.
 - i. Briefed the board on part of the "east side" of the runway plans.

- B. 90% Plan....design and infrastructure layout is at 90%. Considering letting utilities to start in the spring? Actual bid letting will be discussed in the October meeting.
- C. Kevin McCutcheon updated the board on his project and had some questions regarding utilities and how to connect.
- D. Whitaker case has been set for trial, April 2021...Eminent domain case lingering from the runway extension.
- E. Briefed on the Sewer installation issues. Testing should be completed this week. Balance of the funds should be taken care of upon completion.
- F. Update on the GTO lawsuit...Trial has been set for July 2021 of next year if we can't come together on the settlement.
- G. Update on the asphalt repairs. The new asphalt has indentations from a Challenger parking on there. It is not fixed as of yet.
- H. Update on the changes to Flight Solutions hangar plans. There has been an addition of space on the south side of the hangar to use as office space.
 - i. Motion to approve the addition of office space to his current design and existing office space by Mr. Patterson, second by Mr. Williams. Motion passes unanimously.
 - ii. Motion to modify exhibit B to include the new office space by Mr. Taylor, second by Mr. Dickerson. Motion passes unanimously.

5. New Business:

- A. Revised policy on hangar waiting list.
 - i. Motion to accept the wait list policy by Mr. Dickerson. Second by Mr. Patterson. Motion passes unanimously.
- B. Lightning Policy
 - i. Motion to accept the new lightning in the area policy by Mr. Patterson, second by Mr. Dickerson. Motion passes unanimously.
- C. Operation budget presented by Mr. Brown.
 - i. Motion to accept the operation budget for 2021 by the admin committee. Motion passed.
- D. Hangar maintenance language for the POP Leases presented to the board. Jeff gave an update on all the POP hangar maintenance inspections.
- E. T hangar site preparation expansion update by F and G hangars (by the tractor shed). Design work has to take place to see what the area can handle (Geo Tech, etc). Need to have the design criteria in order to take it to the state for the ramp design, and has to be part of the ALP. The cost of \$38,500.00 has to be recovered.
 - i. Motion to approve the Geo Tech survey to move this forward approved by Mr. Taylor, Second Mr. Brown. Motion passes unanimously.
- F. Procedures for bidding out new lots on the airport. Language was presented to the board. The question was raised, "how do you parcel out the property of the airport and maximize the benefit for the airport". We need cost estimates and design recommendations for the engineers. The idea is to develop a policy and bid procedure to move this forward. The floor was opened for discussion on this. This policy will be critical for the east side of the development of the airport. **This is being deferred to the admin committee.**

- G. New Corporate wait list policy was presented to the board. This to be in conjunction with the “hangar wait list policy”, but for the corporate entity. There were no objections by the board. **The chairman deferred this to the admin committee.**
- H. Was brought up to put aside monies out of our operational budget for continuing education for our airport manager. **To be deferred to the admin committee.**
 - i. Motion to add continuing education to the operational budget by Mr. Williams, second by Mr. Brown. Motion passes unanimously.


6. Closing comments from Board Members:

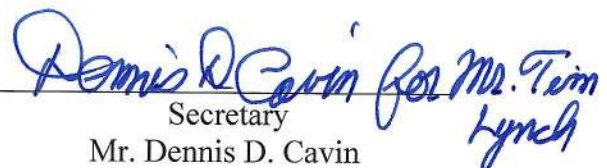
- A. Doug wanted to make sure Dorothy get’s his contact information for discussions moving forward.
- B. Mr. Abbott was glad we are moving forward with the hangar programs.

7. Adjournment

- A. Mr. Patterson made a motion to adjourn the MCEAA meeting. Mr. Williams seconded the motion. The Authority approved the motion unanimously. The MCEAA meeting adjourned at 6:25 PM.

- **The next scheduled MCEAA Meeting will be October 26th, 2020**


Chairman
Mr. Don Drayton


Secretary
Mr. Dennis D. Cavin